

Annex 1 Programs Structure Framework

Introduction

Programs Structure Framework is a report made by IFMSA Vice-President for Activities, Hana Lučev, for the 67th IFMSA General Assembly August Meeting 2018, as an Annex 1 to the Programs Annual Report. The report is submitted to the gs, according to IFMSA Constitution and Bylaws Annex 1.

This report serves as an overview of the impact IFMSA Programs are making, including the detailed number about the involvement of the IFMSA National Member Organizations and serves for monitoring the work of IFMSA Programs.

Based on the data in this report and the recommendations concluded from the data, there is a possibility to amend IFMSA Programs structure, according to the Programs Internal Operating Guidelines.

The data collected in this reports includes the enrollments from 1st of October 2017 until 15th of June 2018; and reporting from 15th of June 2017 until 15th of June 2018. Other data is from the term 2017/18.

Data overview

Data description	Data	Comment
Number of enrolled activities	437	
Number of reported activities	356	81.5% of enrolled activities
Number of activities enrolled wrong (transferred)	11	2.5% of enrolled activities
Number of NMOs who have their activities reported	80	From all 5 IFMSA Regions.
Usage of Programs data in advocacy/external representation	23.5% Healthy lifestyles and NCDs 17.6% HIV/AIDs and other STIs 17.6% Communicable diseases 11.8% Healthy Systems 11.8% Environment and health 5.9% Ethics and Human Rights and Health 5.9% Mental Health 5.9% Emergency, Disaster risk and humanitarian action	How many times specific topics were addressed from the overall external meeting.

Other relevant data

Work of Programs was monitored and evaluated in several steps throughout the term:

- Monthly meetings for follow up of relevant topics and ensuring that PCs understand their responsibilities
- Monthly Reports to follow up on the number of enrolments/reported activities and their work in the previous month
- Feedback before March Meeting 2018 (February 2018):
 - How confident do you feel in your role as PC? (1-5 scale) 60% - 4; 40% - 5



- Usefulness of monthly meetings: 100% yes
- Feedback on VPA's work (1-5 scale): 73.3% - 5; 26.7% - 4
- Addressed topics on how to make monthly meetings more useful and improve the support for their work.
- Feedback after March Meeting 2018
 - PC's involvement in the sessions
 - The feedback on Program Streams (feedback from the participants can be read in the MM2018 follow up report)
 - Feedback on Activities fair (1-5 scale): 23.5% - 3, 52.9% - 4, 23.5% - 5
 - Feedback on communication among Programs Team (1-5 scale): 5.9% - 2, 17.6% - 3, 29.4% - 4, 47.1% - 5
- Promotion of Programs:
 - [Newsletter 1](#)
 - [Newsletter 2](#)
 - [Newsletter 3](#)
- Activities Database, which usefulness will be evaluation through the NMO report:
<https://ifmsa.org/activities/>
- Representation at the IFMSA Meetings:
 - Program Streams at March Meeting 2018 and soon August Meeting 2018
 - Programs Sessions during Americas Regional Meeting, EMR Regional Meeting and European Regional Meeting

Recommendations

After 3 years of Program Structure I can say that we are on the track of understanding the methodology how should it measure the data and assist the NMOs, as well as what are the key points which will need to be tackled next year to ensure the successful implementation of the structure.

After all the data presented, I can say that I'm proud with the improvement we've made, but I'm also aware that without the Alignment of the Programs there will always be certain areas which will not be successfully implemented and/or covered. I've seen in my term good collaboration between the Standing Committee Directors and Program Coordinators, but I believe that the roles and responsibilities can be better addressed.

It has been a pleasure working throughout the past year with the Programs Team.

My recommendations are the following:

- Ensure good capacity building of Program Coordinators in the beginning of the term
- To have close monitoring of tasks done and following of the Annual Working Plan of the PCs, in the same time providing sufficient amount of support
- Work on the discrepancy between enrolment and reporting rates
- Ensure that the data collected is used for constant improvement of the structure in terms of bringing it closer to the NMOs
- Ensure representation at all IFMSA Meetings, with meaningful feedback how to bring the Programs closer to the NMOs